

## **Union County Law Library Resources Board Minutes**

**August 11, 2021**

**Attending:** Stephen Badenhop, Law Library Board Chairperson; Perry Parsons, Law Library Board Vice-Chairperson; Robert Parrott, Law Library Board Trustee; Tina Owens-Ruff, Law Library Board Trustee; Melissa Chase, Law Library Board Trustee and Michael Rucker, Law Librarian and secretary for the meeting.

Chairperson Badenhop called the meeting to order at 4:00 pm at the Union County Law Library.

First order of business was a review of the meeting minutes from the previous Law Library Board Meeting held on April 26, 2021. A motion to approve was made by Melissa Chase and seconded by Robert Parrott followed by unanimous approval.

Next came a report from Law Librarian Michael Rucker. Normal library activity was reported from the last board meeting to present with visitor statistics being about average.

Chairperson Badenhop then led a discussion of Law Library finances including a review of invoices from April through July 2021. A motion to approve the invoices was made by Perry Parsons and seconded by Tina Owens-Ruff with the motion being approved.

Old business was next on the agenda which concerned establishing a Legal Resources Purchase Policy which had been discussed at the previous meeting. After discussion of the proposal, a motion to approve the policy was made by Tina Owens-Ruff and seconded by Melissa Chase followed by a vote to approve.

Next a number of items were discussed under new business, the first being the renewal of contracts with LexisNexis. With some minor adjustments and an agreement to upgrade to the new Lexis+ program, a motion to approve was made by Perry Parsons and seconded by Melissa Chase followed by unanimous approval. The contracts will be forwarded on to the prosecutor's office for review. The board then discussed a request from the prosecutor's office for the purchase of two new volumes of lawbooks. A motion to approve the purchase was made by Perry Parsons and seconded by Robert Parrott and unanimously approved. The budget for 2022 was discussed. Stephen Badenhop and Michael Rucker will work on the budget for the board to review at the next board meeting.

The next Law Library Resources Board meeting will be scheduled for a date and time in November 2021 still to be determined.

A motion to adjourn was made by Perry Parsons and seconded by Tina Owens-Ruff followed by a vote of approval.